

**MINUTES**  
**Regular Meeting of Lake Shore City Council**  
**Monday, April 26, 2021**  
**7:00 PM Lake Shore City Hall**

Mayor Krista Knudsen called the April 26, 2021 Regular City Council meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

**Roll Call:** Mayor Krista Knudsen. Council members present: Wayne Anderson, John Terwilliger, Doug Miller and Henry Cote. City Attorney Dan Hawley; City Engineer Dave Reese; City Administrator/Planning Zoning Administrator Teri Hastings; Police Chief Steve Sundstrom and City Clerk Patti McDonald were present. There was one person in the audience Nancy Vogt, Pineandlakes Echo Journal Editor. A quorum was present and the City Council was competent to conduct business.

**APPROVAL OF MINUTES**

MOTION BY WAYNE ANDERSON TO APPROVE THE MARCH 22, 2021 REGULAR CITY COUNCIL MINUTES AS PRESENTED. DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

MOTION BY DOUG MILLER TO APPROVE THE APRIL 12, 2021 BOARD OF APPEAL/EQUALIZATION MINUTES AS PRESENTED. HENRY COTE SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

**REPORTS**

**Police Report** – Officer Steve Sundstrom

Incident Report – In March 2021 there were 142 incidents in the City. There were 103 traffic-related incidents and 39 were miscellaneous department activity.

Law Enforcement Agreement - GCOLA – The City Council reviewed an agreement between the City of Lake Shore and the Gull Chain of Lakes Association (GCOLA) for the 2021 boating season. The police department will provide law enforcement services at the DNR public access providing general security and enforcing state laws regarding the illegal transfer of aquatic invasive species. This agreement covers all costs, including wages, benefits and associated costs of having the officer. This agreement shall not exceed \$12,000 unless additional funding is approved by GCOLA.

MOTION BY DOUG MILLER TO ACCEPT THE AGREEMENT AS PRESENTED BETWEEN THE CITY OF LAKE SHORE AND GULL CHAIN OF LAKES ASSOCIATION. HENRY COTE SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

**Mayor's Report** – Krista Knudsen had nothing to report.

**Clerk/Treasurer's Report** – Patti McDonald

Financials – MOTION BY JOHN TERWILLIGER TO APPROVE THE MARCH FINANCIALS AS PRESENTED (CLAIM NUMBERS 39042 THROUGH 39122 – TOTAL \$114,589.32). DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Pay Bills – MOTION BY DOUG MILLER TO PAY THE BILLS AS SUBMITTED (CLAIM NUMBERS 39080 THROUGH 39185 – TOTAL \$140,383.40). JOHN TERWILLIGER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY. Check numbers 39080 through 39091 were payroll.

**City Administrator/Planning & Zoning Administrator – Teri Hastings**

Correspondence: Initiative Foundation – Teri included a letter from the Initiative Foundation relating to ways they can help and have helped local communities.

March Minutes and Permit Summary – Teri included the March minutes and permit summary for review.

**Wastewater/Road Committee** – Wayne Anderson said the committee met April 20<sup>th</sup>. The annual road tour was completed Wednesday, March 24<sup>th</sup>.

Resolution 2020-04-01 – A Resolution Receiving Bids and Awarding Contract – Wayne Anderson reported that there were two plan holders for the Robinhood Way Street Improvement.

Bids for the 2021 Robinhood Way Improvement were obtained on April 19, 2021 at 9:00 a.m. The following bids were received: Anderson Brothers Construction Company of Brainerd LLC for \$148,359.74; and, a bid from Knife River Corporation-North Central for \$152,735.80. The bids were conforming to the plans, specifications and advertisement. The Engineering Estimate of the construction cost was \$175,218. Wadsworth recommends the contract be awarded to the responsible bidder Anderson Brothers Construction Company of Brainerd LLC, in the amount of \$148,359.74.

MOTION BY DOUG MILLER TO ADOPT RESOLUTION 2021-04-01 A RESOLUTION RECEIVING BIDS AND AWARDING CONTRACT ON THE ROBINHOOD WAY PROJECT TO ANDERSON BROTHERS CONSTRUCTION COMPANY OF BRAINERD LLC IN THE AMOUNT OF \$148,359.74. WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

MPCA Sewer Compliance Summary – The MPCA Sewer Compliance Summary was reviewed by the Council.

MPCA Certificate of Commendation – The Pine River Area Sanitary District completed the necessary paperwork and processes required to receive a Certificate of Commendation – as reads – This Wastewater Treatment Facility Operation Award is presented to Lake Shore WWTP and its staff in recognition of exceptional compliance with its Minnesota Pollution Control Agency NPDES/SDS wastewater permit during the 20209 review year. Your ongoing efforts to protect the waters of Minnesota are duly recognized and appreciation by the Agency and the state of Minnesota. Signed the the MPCA Commissioner.

Wastewater Monthly Report – PRASD – The operations report for April was included for review.

March Minutes – The March minutes were included for review.

**Park and Recreation Committee** – Henry Cote – The Park and Recreation committee was scheduled to meet on April 19<sup>th</sup>; however, a quorum was not present, so they were unable to continue with the meeting.

Appointment as Alternate - Greg Schwanbeck – Greg Schwanbeck submitted an application indicating he would like to serve on the Lake Shore Park and Recreation Committee.

MOTION BY HENRY COTE TO APPOINT GREG SCHWANBECK TO THE LAKE SHORE PARK AND RECREATION COMMITTEE AS AN ALTERNATE. WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

**Environmental Committee** – Doug Miller reported there was no meeting in April.

**Trail 77** – Nothing to report.

**Personnel** – Krista Knudsen/Doug Miller –

Part-Time Officer Pay Increase – Chief Steve Sundstrom completed a wage comparison of area police departments that utilize part-time police officers and found that Lake Shore was considerably less than other area departments. He requested that the city council increase the pay for part-time police from \$19 to \$22 per hour so the department can remain competitive for good quality candidates.

Doug Miller asked if \$22 per hour was still low in comparison. Steve indicated it was. Doug would like to offer at least \$23 per hour.

MOTION BY DOUG MILLER TO APPROVE THE PART-TIME OFFICER WAGE INCREASE FROM \$19.00 TO \$23.00 PER HOUR. HENRY COTE SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

**City Attorney** – Gammello - Pearson – Dan Hawley had nothing more to report.

**City Engineer** – Widseth – Dave Reese nothing more to report.

**OLD BUSINESS** – There was no old business.

**NEW BUSINESS** –

Resolution 2021-04-02 Authorizing Gambling Premises Permit at Bar Harbor for Nisswa Lions – The Nisswa Lions Club requested the Lake Shore City Council to adopt a resolution to allow pull-tabs on their behalf at Bar Harbor Supper Club.

MOTION BY DOUG MILLER TO ADOPT RESOLUTION 2021-04-02 TO THE LIONS CLUB TO SELL PULL-TABS AT BAR HARBOR SUPPER CLUB. WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY

Draft Charter Franchise Agreement –City Attorney Dan Hawley went through and summarized the draft amendments to the franchise agreement that are proposed by Charter Communications. He recommended a few changes to which the Council agreed to; he will clean up the document for formal presentation to the Council.

**ANNOUNCEMENTS/PUBLIC FORUM** –

MOTION BY DOUG MILLER TO ADJOURN THE REGULAR CITY COUNCIL MEETING OF APRIL 26, 2021 AT 7:28 PM. WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Transcribed by Patti McDonald  
Lake Shore City Clerk