

**MINUTES**  
**Regular Meeting of Lake Shore City Council**  
**Monday, November 22, 2021**  
**7:00 PM Lake Shore City Hall**

Mayor Krista Knudsen called the November 22, 2021 Regular City Council meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

**Attendance:** Mayor Krista Knudsen; Council Members: Doug Miller, Henry Cote and Wayne Anderson. City Attorney Dan Hawley; City Engineer Joe Dubel; City Administrator/Planning Zoning Administrator Teri Hastings, Police Chief Steve Sundstrom and City Clerk Patti McDonald were present. John Terwilliger was absent. There were three people in the audience including Nancy Vogt, Pineandlakes Echo Editor. A quorum was present and the City Council was competent to conduct business.

**APPROVAL OF MINUTES**

MOTION BY WAYNE ANDERSON TO APPROVE THE OCTOBER 25, 2021 ROBINHOOD WAY PUBLIC HEARING MINUTES AS PRESENTED. DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

MOTION BY DOUG MILLER TO APPROVE THE OCTOBER 25 2021 REGULAR CITY COUNCIL MEETING MINUTES AS PRESENTED. WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

**REPORTS**

**Police Report** – Officer Steve Sundstrom

Incident Report – In October 2021 there were 91 incidents in the city. There were 52 traffic-related incidents and 39 were miscellaneous department activity.

**Mayor’s Report** – Krista Knudsen had nothing to report.

**Clerk/Treasurer’s Report** – Patti McDonald

Financials – MOTION DOUG MILLER BY TO APPROVE THE OCTOBER FINANCIALS AS PRESENTED (CLAIM NUMBERS 39574 THROUGH 39650 – TOTAL \$90,411.16). WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Pay Bills – MOTION BY DOUG MILLER TO PAY THE BILLS AS SUBMITTED (CLAIM NUMBERS 39650 THROUGH 39715 TOTAL – \$113,068.37). WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

**City Administrator/Planning & Zoning Administrator** – Teri Hastings

October Minutes and Permit Summary – Teri included the October minutes and permit summary for review.

**Wastewater/Road Committee** – Wayne Anderson said the committee didn’t meet in November.

Wastewater Monthly Report – PRASD – The operations report for November was included for review.

**Park and Recreation Committee** – Henry Cote reported there was no meeting in November.

**Environmental Committee** – Doug Miller reported there was no meeting in November.

**Trail 77** – Teri said the design is still being worked on. She will meet with Joe Dubel and the office of OSA on site next week.

**Personnel** – Krista Knudsen/Doug Miller – There was no personnel business for November.

**City Attorney** – Gammello - Pearson – Dan Hawley had nothing to report.

**City Engineer** – Widseth – Joe Dubel had nothing to report.

**OLD BUSINESS** – There was no old business.

**NEW BUSINESS** –

Request from Kenneth Masters to Defer Assessment for Robinhood Way – The City has received a request from Ken Masters to defer his Robinhood Way Assessment based on statute 435.193. The council **may** determine the amount of interest charges on the deferred assessment. The deferment ends and all accumulated amounts (plus applicable interest, if any) become due upon the death of the owner (if the spouse is not otherwise eligible for the deferment); the sale or transfer or subdivision of the property; loss of homestead on the property.

MOTION BY DOUG MILLER TO APPROVE THE REQUEST OF KENNETH MASTERS TO DEFER THE ROBINHOOD WAY ROAD IMPROVEMENT ASSESSMENT WITHOUT INTEREST AS HE MEETS THE REQUIREMENTS OF STATE STATUTE 435.193. WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

**ANNOUNCEMENTS/PUBLIC FORUM** – There were no announcement or public forum.

MOTION BY DOUG MILLER TO ADJOURN THE REGULAR CITY COUNCIL MEETING OF NOVEMBER 22, 2021 AT 7:06 PM. WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Transcribed by Patti McDonald  
Lake Shore City Clerk