

MINUTES
Regular Meeting of Lake Shore City Council
Monday, August 24, 2020
7:00 PM
Via – ZOOM Program Meeting ID 883 2351 9000

Mayor Kevin Egan called the August 24, 2020 Regular City Council meeting to order at 7:20 p.m. The Pledge of Allegiance was recited prior to the Robinhood Way public hearing.

Electronically attending via ZOOM were: Mayor Kevin Egan. Council members: Wayne Anderson, Krista Knudsen, Doug Miller and John Terwilliger. City Attorney Dan Hawley; City Engineer Dave Reese; City Administrator/Planning and Zoning Administrator Teri Hastings; Police Chief Steve Sundstrom; City Clerk Patti McDonald and Pineandlakes Echo Journal Editor Nancy Vogt. A quorum was present and the City Council was competent to conduct business.

Guests Electronically attending included: Joe and Melinda Re; Marc and Beth Swiontkowski; Patricia and Roy Murawski; Patty and Jerry Stemple; Anne and Wes Robertson; Jim MacArthur and Jeff Schurman.

To move things forward and the guests attending electronically don't have to wait till the end of the agenda, the City Council acted on Resolution 2020-08-01 before regular business began.

Wayne Anderson stated that the comments from the Public Hearing indicate the project will take some review and assessment before moving forward. The council members agreed with Wayne.

MOTION BY WAYNE ANDERSON TO TABLE RESOLUTION 2020-08-01, A RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS FOR ROBINHOOD WAY FOR FURTHER DISCUSSION. DOUG MILLER SECONDED THE MOTION. ROLL CALL VOTE PASSED UNANIMOUSLY.

All guests for the Robinhood Way public hearing signed off.

APPROVAL OF MINUTES

MOTION BY DOUG MILLER TO APPROVE THE JULY 27, 2020 REGULAR CITY COUNCIL MINUTES AS PRESENTED. WAYNE ANDERSON SECONDED THE MOTION. ROLL CALL VOTE PASSED UNANIMOUSLY.

REPORTS

Police Report – Officer Steve Sundstrom

Incident Report – In July 2020 there were 165 incidents in the City. There were 86 traffic-related incidents and 79 were miscellaneous department activity.

Doug Miller commented that in consideration of everything going on nationwide regarding police departments, he supports our officers and commended them for the great work they do to keep the City of Lake Shore safe.

Mayor's Report– Kevin Egan commented that this morning the council had the first of a series of meetings to discuss the 2021 budget; he said discussion will include the council and mayor's salaries along with the committee's that support the City.

Clerk/Treasurer's Report – Patti McDonald

Financials – MOTION BY DOUG MILLER TO APPROVE THE JULY FINANCIALS AS PRESENTED (CLAIM NUMBERS 38460 THROUGH 38552 – TOTAL \$130,304.62). KRISTA KNUDSEN SECONDED THE MOTION. ROLL CALL VOTE PASSED UNANIMOUSLY.

Pay Bills – MOTION BY DOUG MILLER TO PAY THE BILLS AS SUBMITTED (CLAIM NUMBERS 38525 THROUGH 38580 – TOTAL \$41,775.30). JOHN TERWILLIGER SECONDED THE MOTION. ROLL CALL VOTE PASSED UNANIMOUSLY. Check numbers 38525 through 38538 were payroll.

City Administrator/Planning & Zoning Administrator – Teri Hastings

Pay Equity Compliance Letter – The City of Lake Shore received notice of compliance with the Local Government Pay Equity Act.

Amend COVID-19 Preparedness Plan – The COVID-19 Preparedness Plan has been amended to comply with Governor Walz's Executive Order 20-81 which is the requirement for masks.

MOTION BY DOUG MILLER TO APPROVE THE AMENDED COVID-19 PREPAREDNESS PLAN AS PRESENTED. WAYNE ANDERSON SECONDED THE MOTION. ROLL CALL VOTE PASSED UNANIMOUSLY.

July Minutes and Permit Summary – Teri included the July minutes and permit summary for review.

Wastewater/Road Committee – Wayne Anderson said the committee didn't meet in August.

Resolution 2020-08-01 Ordering Improvement and Preparation of Plans – Robinhood Way – This was acted on before regular business began.

Change Order No. 1 for 2020 Road Improvement Project – Anderson Brothers requested an extension on the completion date for the 2020 Lake Shore Street Improvement Project. As of 8-11-20 they have completed the paving and shouldering on Portview Road and Ebert Drive with hydroseeding scheduled to be completed within the next week. At this time, they are currently waiting on their contracted subcontractor to be able to start the Jacobs Road, Pamela Drive and Wienzel Point Road portions of this project. Their contracted subcontractor is also scheduled for other municipal jobs this summer and over the course of this project, the Municipality they are currently working for requested that additional water valves be installed. Their subcontractor encountered some major difficulties completing these extras due to unforeseen issues that were outside of their control. As a result, their subcontractor was late to the next job and the domino effect began. Anderson Brothers is currently searching for additional help from other grading contractors so they can attempt to stay on schedule with the City of Lake Shore project and to help take some added pressure and workload off of their subcontractor that is currently running behind. At this point, they cannot guarantee they will get the requested help. Anderson Brothers has a crew that can also help once their scheduled work is complete but that may not be in the timeframe allotted on the proposal, so as a precaution, they would like to ask for an extension on this project with the wear course being paved prior to October 15th.

MOTION BY WAYNE ANDERSON TO APPROVE ANDERSON BROTHERS CHANGE ORDER NUMBER 1 FOR AN EXTENSION ON THE COMPLETION DATE AS PROPOSED. JOHN TERWILLIGER SECONDED THE MOTION. ROLL CALL VOTE PASSED UNANIMOUSLY.

Wastewater Monthly Report – PRASD – The operations report for August was included for review.

Park and Recreation Committee – Krista Knudsen said the committee didn't meet in August.

Environmental Committee – Doug Miller said the committee didn't meet in August.

Trail 77 – Teri commented that a group from the Greater MN Regional Parks and Trails Commission, including her, walked the trail route Thursday, August 20th; hopefully they left with a good impression of the trail.

The Mayor asked if Fairview was waiting until next year to start with their portion of the trail. Teri said they are not waiting; they opened their bids for the trail project on August 10th and they are 200% over the cost estimate; Fairview is regrouping to figure out their next steps to move forward.

Personnel – Kevin Egan/Doug Miller – There was no personnel business.

City Attorney – Gammello - Pearson – Dan Hawley – Nothing to report.

City Engineer – Widseth Smith Nolting – Dave Reese – Nothing to report.

OLD BUSINESS – There was no old business.

NEW BUSINESS –

Resolution 2020-08-02 Authorizing a Gambling Premises Permit at Sherwood Forest for Nisswa Lions – The Nisswa Lions have submitted the proper application to request a gambling premises permit at Sherwood Forest Restaurant.

MOTION BY DOUG MILLER TO APPROVE RESOLUTION 2020-08-02, A RESOLUTION AUTHORIZING A GAMBLING PREMISES PERMIT AT SHERWOOD FOREST FOR THE NISSWA LIONS. KRISTA KNUDSEN SECONDED THE MOTION. ROLL CALL VOTE PASSED UNANIMOUSLY.

Resolution 2020-08-03 Amending Ordinance on Mayoral Term Length and Authorization to Publish a Summary of Approved Ordinance Amendment – The Mayor said that he has been in various municipal positions and has served both two- and four-year terms; he feels a four-year term provides for more stability. He said it's not the first time that Lake Shore has talked about changing the mayoral term length.

John Terwilliger said the people he has talked to are fine leaving it a two-year term, if there is a problem it's easier to correct. He said someone he spoke with looked it up that 45% nationally are on 4-year terms and 35% are 2-year terms. He said if the mayor is doing a good job, they should have no problem getting elected to a second term or more.

Doug Miller said a four-year term provides more continuity to the position and feels two years is too short.

MOTION BY DOUG MILLER TO APPROVE RESOLUTION 2020-08-03 AMENDING ORDINANCE ON MAYORAL TERM LENGTH TO FOUR YEARS AND AUTHORIZATION TO PUBLISH A SUMMARY OF APPROVED ORDINANCE AMENDMENT. KRISTA KNUDSEN SECONDED THE MOTION. ROLL CALL VOTE PASSED WITH TERWILLIGER VOTING 'NO'.

ANNOUNCEMENTS – There were no announcements.

MOTION BY DOUG MILLER TO ADJOURN THE REGULAR CITY COUNCIL MEETING VIA ZOOM OF AUGUST 24, 2020 AT 7:49 PM. KRISTA KNUDSEN SECONDED THE MOTION. ROLL CALL VOTE PASSED UNANIMOUSLY.

Transcribed by Patti McDonald
Lake Shore City Clerk