

**MINUTES**  
**Regular Meeting of Lake Shore City Council**  
**Monday, May 24, 2021**  
**7:00 PM Lake Shore City Hall**

Mayor Krista Knudsen called the May 24, 2021 Regular City Council meeting to order at 7:01 p.m. The Pledge of Allegiance was recited.

**Roll Call:** Mayor Krista Knudsen. Council members present: Wayne Anderson, John Terwilliger, Doug Miller and Henry Cote. City Attorney Dan Hawley; City Engineer Dave Reese; City Administrator/Planning Zoning Administrator Teri Hastings; Police Chief Steve Sundstrom and City Clerk Patti McDonald were present. There was one person in the audience Nancy Vogt, Pineandlakes Echo Journal Editor. A quorum was present and the City Council was competent to conduct business.

**APPROVAL OF MINUTES**

MOTION BY DOUG MILLER TO APPROVE THE APRIL 26, 2021 REGULAR CITY COUNCIL MINUTES AS PRESENTED. WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

**REPORTS**

**Police Report** – Officer Steve Sundstrom

Incident Report – In April 2021 there were 80 incidents in the City. There were 56 traffic-related incidents and 24 were miscellaneous department activity.

**Mayor’s Report** – Krista Knudsen updated the Council on the American Rescue Plan; the city will receive less than anticipated; it will not have to be closed out until 2024. There is more information coming as to how the funds can be spent.

**Clerk/Treasurer’s Report** – Patti McDonald

Financials – MOTION BY DOUG MILLER TO APPROVE THE APRIL FINANCIALS AS PRESENTED (CLAIM NUMBERS 39123 THROUGH 39185 – TOTAL \$80,268.01). JOHN TERWILLIGER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Pay Bills – MOTION BY DOUG MILLER TO PAY THE BILLS AS SUBMITTED (CLAIM NUMBERS 39186 THROUGH 39264 – TOTAL \$71,347.98). JOHN TERWILLIGER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY. Check numbers 39187 through 39197 were payroll.

**City Administrator/Planning & Zoning Administrator** – Teri Hastings

April Minutes and Permit Summary – Teri included the April minutes and permit summary for review.

**Wastewater/Road Committee** – Wayne Anderson said the committee met May18<sup>th</sup>.

Quotes for Cracksealing 2021 – There were two quotes received for Cracksealing the city streets for 2021; one from Outdoor Specialties, LLC in the amount of \$3,781.95, the other from Anderson Brothers Construction Company in the amount of \$11,156.96.

MOTION BY WAYNE ANDERSON TO AWARD THE CRACKSEALING FOR 2021 TO OUTDOOR SPECIALTIES, LLC IN THE AMOUNT OF \$3,781.95. DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Quote for Polypatch – Niemi Circle – There was one quote received from Anderson Brothers Construction Company in the amount of \$12,375.39.

MOTION BY WAYNE ANDERSON TO AWARD THE POLYPATCH FOR NIEMI CIRCLE TO ANDERSON BROTHERS CONSTRUCTION COMPANY IN THE AMOUNT OF \$12,375.39; WITH THE UNDERSTANDING THAT IF OUTDOOR SPECIALTIES, LLC DOESN'T PROVIDE THIS SERVICE AT A LOWER COST, THEY WILL BE HIRED. DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Change Order No. 1 – Robinhood Way – Anderson Brothers Construction requested an extension of the completion dates for the Robinhood Way project.

MOTION BY JOHN TERWILLIGER TO APPROVE CHANGE ORDER NO. 1 FROM ANDERSON BROTHERS CONSTRUCTION EXTENDING THE COMPLETION DATES FOR ROBINHOOD WAY AS REQUESTED BY CONTRACTOR. DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Wastewater Monthly Report – PRASD – The operations report for May was included for review. Andy is working on the GIS mapping of the sewer system.

April Minutes – The April minutes were included for review.

**Park and Recreation Committee** – Henry Cote – The Park and Recreation committee met on Monday, May 17<sup>th</sup> for final preparation of the Emergency Services Appreciation Picnic set for Thursday, May 20<sup>th</sup> at Fritz Loven Park from 6 to 8 p.m. Steve said the event was well attended and everyone had a good time.

**Environmental Committee** – Doug Miller reported there was no meeting in May.

**Trail 77** – Teri said she is continuing to work on the trail; she learned that the Federal Trail Grant contract cannot be signed/finalized until the archaeological study is complete. She is looking for an Archaeologist to perform the work. Fairview Township has started the first portion of their trail.

**Personnel** – Krista Knudsen/Doug Miller –

Annual Review – Chief Steve Sundstrom – Krista, Doug and Teri met with Steve Sundstrom for his annual review; his review was positive and Krista said the City is fortunate to have Steve as the Chief.

**City Attorney** – Gammello - Pearson – Dan Hawley had nothing to report.

**City Engineer** – Widseth – Dave Reese nothing more to report.

**OLD BUSINESS** – There was no old business.

**NEW BUSINESS** – There was no new business

**ANNOUNCEMENTS/PUBLIC FORUM** –

MOTION BY DOUG MILLER TO ADJOURN THE REGULAR CITY COUNCIL MEETING OF MAY 24, 2021 AT 7:16 PM. HENRY SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Transcribed by Patti McDonald  
Lake Shore City Clerk