

MINUTES
Regular Meeting of Lake Shore City Council
Monday, January 27, 2020
7:00 PM Lake Shore City Hall

Mayor Kevin Egan called the January 27, 2020 Regular City Council meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

Roll Call: Mayor Kevin Egan. Council members present: Wayne Anderson, John Terwilliger and Krista Knudsen. City Attorney Dan Hawley; City Engineer Dave Reese; City Administrator/Planning and Zoning Administrator Teri Hastings; Police Chief Steve Sundstrom and City Clerk Patti McDonald were present. Council member Doug Miller was absent. There were two people in the audience. A quorum was present and the City Council was competent to conduct business.

APPROVAL OF MINUTES

MOTION BY KRISTA KNUDSEN TO APPROVE THE DECEMBER 23, 2019 TRUTH IN TAXATION CITY COUNCIL MINUTES AS PRESENTED. JOHN TERWILLIGER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

MOTION BY KRISTA KNUDSEN TO APPROVE THE DECEMBER 23, 2019 REGULAR CITY COUNCIL MINUTES AS PRESENTED. WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

REPORTS

Police Report – Officer Steve Sundstrom

Incident Report – In December 2019 there were 114 incidents in the City. There were 84 traffic-related incidents and 30 were miscellaneous department activity.

2019 Year-end Report – There were a total of 1,709 incidents in 2019. That is a slight increase from 2018 when we had 1,636 incidents.

In 2019, thefts and other property crimes continue to remain low. The department responded to 3 burglary complaints, 11 theft related calls, 9 reports of property damage, 50 medicals, 87 residential or business alarms, 53 disorderly and disturbance complaints, 10 assault complaints, 97 public assists and 50 property watch requests.

The department arrested 8 drivers for DWI and issued 134 traffic citations and responded to 29 vehicle crashes. There were no fatalities and one serious injury from an ATV crash.

The department made a total of 28 arrests for various offenses. There were no structure fires in Lake Shore.

The department continued its participation with the Office of Traffic Safety and Cass County in *TZD (Toward Zero Deaths)* enforcement. The department contracted with Zorbaz to provide an additional officer stationed at Zorbaz during the summer weekends. The department contracted with GCOLA providing an officer at the DNR boat access. Officers at the access worked 363 hours, inspecting 2,147 boats and trailers.

Mayor's Report– Kevin Egan said the final steps for the visioning session are complete and Linda Holliday, Impact Minnesota is scheduled for a consultation with the City Council members on February 18th.

2020 Appointments – The Council reviewed the draft appointment list.

MOTION BY KRISTA KNUDSEN TO APPROVE THE 2020 APPOINTMENT LIST AS PRESENTED. JOHN TERWILLIGER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Clerk/Treasurer’s Report – Patti McDonald

Financials – MOTION BY JOHN TERWILLIGER TO APPROVE THE DECEMBER FINANCIALS AS PRESENTED (CLAIM NUMBERS 37974 THROUGH 38064 – TOTAL \$95,388.47). WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Pay Bills – MOTION BY JOHN TERWILLIGER TO PAY THE BILLS AS SUBMITTED (CLAIM NUMBERS 38041 THROUGH 38126 – TOTAL \$65,366.73). KRISTA KNUDSEN SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY. Check numbers 38041 through 38053 were payroll.

Approval of Election Judges – The State of Minnesota Presidential Nominating Primary election is Tuesday, March 3, 2020. Six people have agreed to be an election judge for the City of Lake Shore. They are Carol Greaves, Joan Quam, Robert Toborg, Linda Halverson, Shawn Hansen and Terry Frovik. These six are up to date on the required training. We need five people at city hall throughout the day. By appointing six people, this would allow for breaks, lunch and replacement if someone were unable to be here.

MOTION BY WAYNE ANDERSON TO APPOINT THE SIX ELECTION JUDGES AS PRESENTED FOR THE MARCH 3, 2020 PRESIDENTIAL NOMINATING PRIMARY ELECTION. JOHN TERWILLIGER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

City Administrator/Planning & Zoning Administrator – Teri Hastings

2020 Pay Equity Report – State law requires all public jurisdictions to eliminate sex-based wage inequities in compensation. Every three years, the city is required to submit a pay equity report which has been approved by the City Council. The 2020 Pay Equity Report needs to be submitted to the Department of Employee Relations by January 31, 2020.

Pay Equity is a method of eliminating discrimination against women who are paid less than men for jobs requiring comparable levels of expertise. Pay equity goes beyond the familiar idea of ‘equal pay for equal work’ where men and women with the same jobs must be paid equally. A policy to establish pay equity usually means: 1) that all jobs will be evaluated and given points according to the level of knowledge and responsibility required to do the job, and 2) salary adjustments will be made if it is discovered that women are consistently paid less than men for jobs with similar points.

MOTION BY KRISTA KNUDSEN TO APPROVE THE PAY EQUITY REPORT AS PRESENTED. JOHN TERWILLIGER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Resolution 2020-01-01 – 2020 Fee Schedule – There was one fee added from the previous year for fireworks displays for \$25.

MOTION BY JOHN TERWILLIER TO ADOPT RESOLUTION 2020-01-01 THE 2020 FEE SCHEDULE. WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Resolution 2020-01-02 – Administrative Fine Schedule – The Schedule for Civil Fines for Administrative Offenses was included for the Council to review and adopt.

MOTION BY KRISTA KNUDSEN TO ADOPT RESOLUTION 2020-01-02 THE 2020 ADMINISTRATIVE FINE SCHEDULE. JOHN TERWILLIGER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

December Minutes and Permit Summary and Year-end Report – Teri included the December minutes and permit summary for review.

The year-end summary for 2019 included 18 dwellings; 1 relocate/guest dwellings; 9 residential additions; 32 accessory structures; 31 decks/porches/patios; 16 septic systems; 13 grading/shoreline alteration/steps; 0 new commercial; 2 commercial additions/landscaping/patios; no signs for a total of 72 zoning permits for a valuation of \$9,295,620.

Wastewater/Road Committee – Wayne Anderson said the committee met on January 21st. He said the committee discussed the struggles with snow removal so far this season. He noted that the snow removal budget will be up this year. Teri commented that the complaints have been increasing as the snow increases.

Revised Feasibility Report Port View Road (West) – Wayne reported that the Wastewater/Road committee reviewed the revised feasibility study and adopted a findings of fact and resolution regarding Port View Road (West).

Resolution 2020-01-03 – Receiving Report and Calling for Public Hearing – The public hearing for Port View Road (West) is set for February 24, 2020 at 6:00 p.m.

MOTION BY KRISTA KNUDSEN TO ADOPT RESOLUTION 2020-01-03 A RESOLUTION RECEIVING REPORT AND CALLING FOR PUBLIC HEARING. WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Wastewater Monthly Report – PRASD – The operations report for January was included for review.

December Minutes – The December minutes were included for review.

Park and Recreation Committee – Krista Knudsen said the committee met on January 13th.

September Minutes – The September minutes were included for review.

Environmental Committee – Doug Miller was absent. The Mayor said the committee didn't meet this month; however, the committee is in the process of scheduling a meeting.

Trail 77 – Teri said the Transportation Alternative grant was submitted to MN DOT in December. She is continuing to work on the Federal Recreation Trail Grant to submit at the end of February. There are two other grants that the city can apply for and are due at the end of March. She said the City of Lake Shore and the City of Nisswa did not receive any funding for the 2019 Legacy Grant. On January 9th she attended a meeting with the Nisswa Steering Committee; it was recommended to move forward again this year in conjunction with Nisswa with the 2020 Legacy Grant.

MOTION BY KRISTA KNUDSEN TO ADOPT RESOLUTION 2020-01-04 A RESOLUTION IN SUPPORT OF THE FEDERAL RECREATION TRAIL GRANT APPLICATION. WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Personnel – Kevin Egan/Doug Miller – There was no personnel business.

City Attorney – Gammello - Pearson – Dan Hawley had nothing more to report.

City Engineer – Widseth Smith Nolting – Dave Reese had nothing more to report.

OLD BUSINESS – Wayne Anderson asked if there is anything new for Broadband. The Mayor said the Broadband Committee met recently and spoke with a representative from TDS. The City is hiring Kathy Moore on an hourly basis to help the committee move through the process. Teri added that the city is trying to decipher which company serves who within the City.

NEW BUSINESS – There was no new business.

ANNOUNCEMENTS/PUBLIC FORUM – Bob Grussendorf, 7697 Lost Lake Trail, asked what the city has for emergency medical response. Steve commented the Police Department and the Nisswa Fire Department First Responders. The North Ambulance are on call for the City. Bob appeared concerned the police officers don't have the necessary medication to administer in case of a (heart attack). Teri indicated that the City updated the Comprehensive Plan last year and there was no talk of removing the Police Department.

Bob asked Teri who is on the compensation committee. Teri answered that it is the Personnel Committee. He asked what the maximum amount is for health insurance. Teri said the City offers family health insurance and premiums are based on participants age. Bob asked if the city ever looks into cost savings for health coverage and if the city has considered a health insurance consultant. Teri answered the city staff look into health coverage options each year with an insurance group for government agencies.

MOTION BY KRISTA KNUDSEN TO ADJOURN THE REGULAR CITY COUNCIL MEETING OF JANUARY 27, 2020 AT 7:27 PM. WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Transcribed by Patti McDonald
Lake Shore City Clerk