

MINUTES
Regular Meeting of Lake Shore City Council
Monday, April 22, 2024
6:00 PM Lake Shore City Hall

Mayor Andy Stewart called the April 22, 2024, Regular City Council meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

Attendance: Mayor Andy Stewart, Council Members: Henry Cote, John Terwilliger and Wayne Anderson. City Attorney Dan Hawley; City Engineer Dave Reese; City Administrator/Planning Zoning Administrator Teri Hastings; Police Chief Steve Sundstrom; and City Clerk Laura Fussy were present. Council Member Darcy Peterson was absent. The audience included Emma Clarke, Widseth; Nancy Vogt, Pineandlakes Echo Journalist; Planning Commission Chair, Jim Woll and one other person. A quorum was present, and the City Council was competent to conduct business.

APPROVAL OF MINUTES

MOTION BY JOHN TERWILLIGER TO APPROVE THE MARCH 28, 2024, REGULAR CITY COUNCIL MEETING MINUTES AS PRESENTED. HENRY COTE SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

MOTION BY WAYNE ANDERSON TO APPROVE THE APRIL 9, 2024 BOARD OF EQUALIZATION CITY COUNCIL MEETING MINUTES AS PRESENTED. JOHN TERWILLIGER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

REPORTS

Police Report – Police Chief Steve Sundstrom

Incident Report – In March 2024 there were 54 incidents in the city. There were 18 traffic-related incidents and 36 were miscellaneous department activity.

March Fire Report – The March Nisswa Fire Department report was included for your review.

Mayor’s Report – Andy Stewart – On April 12, 2024 Andy went to the League of Minnesota Cities Mayor’s meeting at the Holiday Inn in Baxter and it also included a tour of Lindar Corporation. On April 16, 2024 Andy and Teri went to a meeting in Pequot Lakes that was put on by the League of Minnesota Cities. It included a few other area cities and they discussed what is happening in the State Legislature.

Clerk/Treasurer’s Report – Laura Fussy

2024 Liquor License – Sherwood North is requesting an off-sale liquor license. They have completed the proper application and are in good financial standing with the city and county.

MOTION BY WAYNE ANDERSON TO APPROVE THE NEW OFF-SALE LIQUOR LICENSE FOR SHERWOOD NORTH. HENRY COTE SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Financials – MOTION BY JOHN TERWILLIGER TO APPROVE THE MARCH FINANCIALS AS PRESENTED (CLAIM NUMBERS 41728 THRU 41807 AND NON-CHECK CLAIMS LISTED TO ATTACHED REPORT – TOTAL \$149,872.95). WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Pay Bills – MOTION BY JOHN TERWILLIGER TO PAY THE BILLS AS SUBMITTED (CLAIM NUMBERS 41801 THRU 41868; AND CLAIMS 1335 THRU 1346 – TOTAL – \$171,736.23). WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

City Administrator/Planning & Zoning Administrator – Teri Hastings

Resolution 2024-04-01 – Comprehensive Plan Amendment – Teri discussed the background of why the Comprehensive Plan Amendment has been brought to the Council today and how it prompted the City of Lake Shore to create a subcommittee to amend the Comprehensive Plan as they felt it did not adequately address solar. The Great Plains Institute was used as a template to help get the Ordinance drafted and the planning commission held a public hearing on April 8th, 2024 and they recommended the approval of the Comprehensive Plan Amendment, Ordinance summary and the Solar Energy Systems Amendment.

MOTION BY JOHN TERWILLIGER TO APPROVE RESOLUTION 2024-04-01 ADOPTING THE COMPREHENSIVE PLAN AMENDMENT AND ORDINANCE SUMMARY AS PRESENTED. WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Resolution 2024-04-02 – Solar Energy Systems Amendment

MOTION BY JOHN TERWILLIGER TO APPROVE RESOLUTION 2024-04-02 ADOPTING THE SOLAR ENERGY SYSTEMS AMENDMENT AND SUMMARY AS PRESENTED. HENRY COTE SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

March 2024 Minutes and March Permit Summary – Teri included the March 2024 Planning Commission minutes and the March permit summary for review.

Wastewater/Road Committee – Wayne Anderson

2024 Road/Wastewater Award Bid – Two bids were opened on April 10th for the 2024 Road/Wastewater improvements. Widseth gave a letter of recommendation to award the project to the lower bidder, Anderson Brothers.

MOTION BY WAYNE ANDERSON TO AWARD/APPROVE THE 2024 ROAD/WASTEWATER BID TO ANDERSON BROTHERS AS PRESENTED. JOHN TERWILLIGER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Wastewater Monthly Report – Pequot Lakes – The operations report for April was included for review.

March Minutes – The March minutes were included for review.

Park and Recreation Committee – Henry Cote was absent. Police Chief gave a brief overview of what was discussed at the meeting that was held today. There will be some benches placed along the trail and the Emergency Services Appreciation Day event happening at Fritz Loven on May 16th.

Trail 77 – Nothing new to report. Teri and Dave Reese went to Bar Harbor townhomes and are finishing up the punch list on this last section. The grants are opening for the Greater Minnesota Regional Parks and Trails Commission and think it would be in the cities best interest to apply again this year.

Personnel – Andy Stewart/Wayne Anderson – A recommendation for a pay increase for part-time Police Officers so we can stay competitive with other cities in the area. Police Chief Steve Sundstrom spoke about how hard it is to find part-time qualified police officers. He stated that we have not increased our wages in a few years and also spoke about how the entire state is down the amount of police officers needed. The pay increase would not impact the budget.

MOTION BY WAYNE ANDERSON TO APPROVE THE PAY INCREASE FOR PART-TIME POLICE OFFICERS TO \$30/HOUR AS PRESENTED. HENRY COTE SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

City Attorney – Gammello - Pearson – Dan Hawley had nothing to report.

City Engineer – Widseth – Dave Reese had nothing to report.

OLD BUSINESS – There was no old business.

NEW BUSINESS – There was no new business.

ANNOUNCEMENTS/PUBLIC FORUM - Emergency Services Appreciation Day – May 16th, 6-8pm at Fritz Loven Park

MOTION BY HENRY COTE TO ADJOURN THE APRIL 22, 2024, REGULAR CITY COUNCIL MEETING AT 6:20. PM. WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Transcribed by Laura Fussy
Lake Shore City Clerk