

MINUTES
Regular Meeting of Lake Shore City Council
Monday, July 27, 2020
7:00 PM
Via – ZOOM Program Meeting ID 844 3197 1659 – PW 479947

Mayor Kevin Egan called the July 27, 2020 Regular City Council meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

Electronically attending via ZOOM were: Mayor Kevin Egan. Council members: Wayne Anderson, Krista Knudsen, Doug Miller and John Terwilliger. City Attorney Dan Hawley; City Engineer Dave Reese; City Administrator/Planning and Zoning Administrator Teri Hastings; Police Chief Steve Sundstrom; City Clerk Patti McDonald and Pineandlakes Echo Journal Editor Nancy Vogt. A quorum was present and the City Council was competent to conduct business.

Guests Electronically attending included: Susan Mathison-Young, Pequot Lakes School Board.

APPROVAL OF MINUTES

MOTION BY DOUG MILLER TO APPROVE THE JUNE 22, 2020 REGULAR CITY COUNCIL MINUTES AS PRESENTED. WAYNE ANDERSON SECONDED THE MOTION. ROLL CALL VOTE PASSED UNANIMOUSLY.

REPORTS

Police Report – Officer Steve Sundstrom

Incident Report – In June 2020 there were 133 incidents in the City. There were 64 traffic-related incidents and 69 were miscellaneous department activity.

Mayor’s Report– Kevin Egan commented that the budget cycle is starting and a couple workshops will be scheduled.

Clerk/Treasurer’s Report – Patti McDonald

Financials – MOTION BY DOUG MILLER TO APPROVE THE JUNE FINANCIALS AS PRESENTED (CLAIM NUMBERS 38379 THROUGH 38459 – TOTAL \$77,822.45). JOHN TERWILLIGER SECONDED THE MOTION. ROLL CALL VOTE PASSED UNANIMOUSLY.

Pay Bills – MOTION BY DOUG MILLER TO PAY THE BILLS AS SUBMITTED (CLAIM NUMBERS 38458 THROUGH 38524 – TOTAL \$96,977.71). WAYNE ANDERSON SECONDED THE MOTION. ROLL CALL VOTE PASSED UNANIMOUSLY.

Approval of Election Judges – The State of Minnesota primary election is August 11, 2020. Five people have agreed to attend training to be an election judge for the City of Lake Shore. They are Shawn Hansen, Joan Quam, Heidi Kraemer, Linda Halverson and Terry Frovik. We need five people at city hall throughout the day.

MOTION BY KRISTA KNUDSEN TO APPOINT THE FIVE ELECTION JUDGES AS PRESENTED FOR THE AUGUST 11, 2020 PRIMARY ELECTION. DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

City Administrator/Planning & Zoning Administrator – Teri Hastings

Acceptance of Donation in Memory of Dave Loch to Lake Shore Memorial Garden Cemetery – The Green family has donated \$450 to plant a tree at the Lake Shore Memorial Garden Cemetery in memory of Dave Loch. Dave was the Mayor of Lake Shore from 1985 through 1989.

MOTION BY DOUG MILLER TO ACCEPT THE DONATION OF \$450 TO PLANT A TREE AT LAKE SHORE MEMORIAL GARDEN CEMETERY IN MEMORY OF DAVE LOCH. JOHN TERWILLIGER SECONDED THE MOTION. ROLL CALL VOTE PASSED UNANIMOUSLY.

June Minutes and Permit Summary – Teri included the June minutes and permit summary for review.

Wastewater/Road Committee – Wayne Anderson said the committee met telephonically in July.

Resolution Receiving Report & Calling Hearing – Robinhood Way – Dave Reese said the feasibility report was prepared by WSN and reviewed by the Wastewater/Road committee; they are recommending the approval of the resolution accepting the feasibility report and calling for public hearing on August 24, 2020 at 6:30 p.m.; the public hearing will be via ZOOM.

Wayne Anderson commented there will be unique issues for this project as the road width doesn't allow for the removal of trees along clear zone of the improved area. There are 31 properties that border Robinhood Way with 5 of the homes accessing their property from Little John Road; of the remaining equivalent lots there are only 8 owners which will be a larger assessment to complete the project as laid out in Lake Shore City Code.

Dave Reese said the estimated portion of the cost to the benefitting land owners is \$131,000. There are 31 lots with approximately 11 distinct owners; with the owners that abut Robinhood Way and have their driveway on Little John Road it has been city policy in the past to assess these owners a one-half on an assessment. This works out to be 8.5 assessments for the improvement. The portion of the road being improved is a little longer than 2,500 feet which includes a lot of wetland abutting this portion along with the Robinhood Bowl that cannot be assessed.

MOTION BY DOUG MILLER TO APPROVE RESOLUTION 2020-07-01, A RESOLUTION RECEIVING FEASIBILITY REPORT AND CALLING HEARING ON IMPROVEMENT OF ROBINHOOD WAY. JOHN TERWILLIGER SECONDED THE MOTION. ROLL CALL VOTE PASSED UNANIMOUSLY.

Wastewater Monthly Report – PRASD – The operations report for July was included for review.

June Minutes – The June minutes were included for review.

Park and Recreation Committee – Krista Knudsen said the committee didn't meet in July.

Environmental Committee – Doug Miller said the committee didn't meet in July.

Trail 77 – Teri commented that the Legacy Grant was submitted last week. Fairview Township is out for bids on their portion of the trail and should have the bid opening around August 10th.

Personnel – Kevin Egan/Doug Miller – There was no personnel business.

City Attorney – Gammello - Pearson – Dan Hawley – Nothing to report.

City Engineer – Widseth Smith Nolting – Dave Reese – Nothing to report.

OLD BUSINESS – There was no old business.

NEW BUSINESS –

Broadband Request for Proposal – Kathy Moore provided the speed test survey results showing that 68 residents did at least a portion of the survey, with 49 residents completing the speed test; there are limitations to this type of test as the best results occur when testing speeds are from a wired device.

As a first step, the Broadband Committee is putting together a formal RFP to send to our local providers to determine the best way to build out faster speeds for residents that are unserved or underserved. Teri commented that some of the COVID Relief Funds could be put towards certain projects and this may fall into that category; Sylvan Township is receiving additional funds from Cass County to help offset students with internet difficulties while trying to follow to the distant learning requirements created by the pandemic.

John Terwilliger asked if there were comments included of the 68 residents completing a portion of the survey. Teri said there were some comments and she will forward them to the council. He was hoping for a better response than 68. Teri said that there were signs put out, it was in the newsletter, on the city website and it was on Facebook, so it was well advertised to the residents.

Susan Mathison Young from the Pequot Lakes School Board commented that this is an issue with the whole state. She said 28% of all Minnesota students have internet issues, and businesses and groups are working with state government to bring broadband to those rural students who are underserved.

Susan commented that she has no issues with the speed of her internet at home in Lake Shore and the Pequot Lakes School District has found very few students that are experiencing issues with their internet; if they do, the district is providing the student with a hotspot for a better connection. Teri commented that there is a neighborhood near Susan that is experiencing less than satisfactory speeds, especially for the school age children. There are three areas in Lake Shore that do not have adequate internet. Susan commented that the area in the Chief's neighborhood wasn't identified as a problem area by the Pequot Lakes School District. Chief Sundstrom disputed that statement saying that with their internet connection you cannot watch television, surf the internet or do school work at the same time as another person.

Susan Mathison Young would like to see the city slow down and wait to see what the other programs are going to bring to Lake Shore. John Terwilliger agrees with Susan and suggests to table the issue. Steve Sundstrom said that it isn't just the students, there are so many people working from home; appliances, televisions, etc. require internet to run.

Krista said this can be approved and continue to monitor the programs that Susan is talking about.

MOTION BY DOUG MILLER TO APPROVE THE REQUEST AS PRESENTED AND MOVE FORWARD WITH THE REQUEST FOR PROPOSALS. WAYNE ANDERSON SECONDED THE MOTION. ROLL CALL VOTE PASSED WITH TERWILLIGER VOTING NO.

ANNOUNCEMENTS –

➤ Primary Election at City Hall – Tuesday, August 11th 7:00 a.m. to 8:00 p.m.

Doug commented that he experienced a Social Security Fraud phone call recently and wanted to make people aware of this and not to give personal information over the phone if you didn't initiate the call.

MOTION BY DOUG MILLER TO ADJOURN THE REGULAR CITY COUNCIL MEETING VIA ZOOM OF JULY 27, 2020 AT 7:32 PM. KRISTA KNUDSEN SECONDED THE MOTION. ROLL CALL VOTE PASSED UNANIMOUSLY.

Transcribed by Patti McDonald
Lake Shore City Clerk