

MINUTES
Regular Meeting of Lake Shore City Council
Monday, January 25, 2021
7:00 PM Lake Shore City Hall

Mayor Krista Knudsen called the January 25, 2021 Regular City Council meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

Roll Call: Mayor Krista Knudsen. Council members present: Wayne Anderson, John Terwilliger, Doug Miller and Henry Cote. City Attorney Dan Hawley; City Engineer Dave Reese; City Administrator/Planning and Zoning Administrator Teri Hastings; Police Chief Steve Sundstrom and City Clerk Patti McDonald were present. There was one person in the audience Nancy Vogt, Pineandlakes Echo Journal Editor. A quorum was present and the City Council was competent to conduct business.

APPROVAL OF MINUTES

MOTION BY DOUG MILLER TO APPROVE THE DECEMBER 21, 2020 TRUTH IN TAXATION CITY COUNCIL MINUTES AS PRESENTED. JOHN TERWILLIGER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

MOTION BY JOHN TERWILLIGER TO APPROVE THE DECEMBER 21, 2020 REGULAR CITY COUNCIL MINUTES AS PRESENTED. DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

REPORTS

Police Report – Officer Steve Sundstrom

Incident Report – In December 2020 there were 74 incidents in the City. There were 36 traffic-related incidents and 38 were miscellaneous department activity.

2020 Year-end Report – There were a total of 1,235 incidents in 2020. That is a decrease from 2019 when we had 1,709 incidents. The decrease is mainly due to fewer traffic stops and Cass County not participating in TZD enforcement due to COVID. We also had several months where bars and restaurants were closed or closed early due to executive orders.

In 2020, thefts and other property crimes continue to remain low. The department responded to 4 burglary complaints, 17 theft related calls, 18 reports of property damage, 72 medicals, 58 residential or business alarms, 80 disorderly and disturbance complaints, 7 assault complaints, 98 public assists and 41 property watch requests.

The department arrested 7 drivers for DWI and issued 59 traffic citations and responded to 14 vehicle crashes. There were no fatalities or serious injuries on our city streets.

There were 3 structure fires in Lake Shore caused by chimney fires and 9 other fire related calls for service.

The department contracted with GCOLA providing an officer at the DNR boat access. Officers at the access worked 364 hours, inspecting 3,113 boats and trailers.

Post Board Policy Adoption – Chief Sundstrom presented a new policy for Eyewitness Identification Procedures for the Lake Shore Police Department.

MOTION BY DOUG MILLER TO ADOPT THE EYEWITNESS IDENTIFICATION PROCEDURES POLICY AS PRESENTED. WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Mayor's Report– Krista Knudsen said the Initiative Foundation sent a thank you for the recent donation.

The Mayor forwarded an email to Wayne from the MN Association of Small Cities; they asked their members' small cities to send photos of crumbling, dilapidated, deteriorating roads for a presentation they will be conducting next week. Wayne provided them with photos.

2021 Appointments – The Council reviewed the draft appointment list.

MOTION BY JOHN TERWILLIGER TO APPROVE THE 2021 APPOINTMENT LIST AS PRESENTED. DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Clerk/Treasurer's Report – Patti McDonald

Financials – MOTION BY DOUG MILER TO APPROVE THE DECEMBER FINANCIALS AS PRESENTED (CLAIM NUMBERS 38834 THROUGH 38914 – TOTAL \$112,584.43). JOHN TERWILLIGER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Pay Bills – MOTION BY JOHN TERWILLIGER TO PAY THE BILLS AS SUBMITTED (CLAIM NUMBERS 38883 THROUGH 38945 – TOTAL \$64,543.75). WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY. Check numbers 38883 through 38895 were payroll.

City Administrator/Planning & Zoning Administrator – Teri Hastings

Resolution 2021-01-01 – 2021 Fee Schedule – There was one change this year; increased the grading filling/shoreline alteration fee to \$50.

MOTION BY DOUG MILLER TO ADOPT RESOLUTION 2021-01-01 THE 2021 FEE SCHEDULE. JOHN TERWILLIGER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Resolution 2021-01-02 – Administrative Fine Schedule – The Schedule for Civil Fines for Administrative Offenses was included for the Council to review and adopt.

MOTION BY DOUG MILLER TO ADOPT RESOLUTION 2021-01-02 THE 2021 ADMINISTRATIVE FINE SCHEDULE. JOHN TERWILLIGER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

December Minutes and Permit Summary and Year-end Report – Teri included the December minutes and permit summary for review.

The year-end summary for 2020 included 6 dwellings; 8 relocate/guest dwellings; 12 residential additions; 25 accessory structures; 22 decks/porches/patios; 14 septic systems; 25 grading/shoreline alteration/steps; 2 new commercial; 1 commercial additions/landscaping/patios; no signs and 16 short term rental permits for a total of 93 zoning permits for a valuation of \$6,744,050.

Wastewater/Road Committee – Wayne Anderson said the committee met on January 19th. He said the committee discussed whether the work would add the value to the properties on Robinhood Way. The benefit opinion revealed that the property values would increase; therefore, warrant the improvement.

Appraisal Report – Robinhood Way – Wayne reported that the Wastewater/Road committee reviewed the Identification Appraisal Report performed by Nagell Appraisal Inc.

Resolution 2021-01-03 – Receiving Report and Calling for Public Hearing – The public hearing for Robinhood Way is set for February 22, 2021 at 6:30 p.m. at City Hall and by telephonic means for those that wish to attend by telephone due to the COVID-19 Pandemic and the peacetime state of emergency declared by Governor Walz.

MOTION BY DOUG MILLER TO ADOPT RESOLUTION 2021-01-03 A RESOLUTION RECEIVING REPORT AND CALLING FOR PUBLIC HEARING. JOHN TERWILLIGER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Wastewater Monthly Report – PRASD – The operations report for January was included for review.

Park and Recreation Committee – Henry Cote – There was no meeting in January.

Environmental Committee – Doug Miller reported that there was no meeting in January.

Trail 77 – Teri’s staff report indicated the background of a Joint Services Agreement between the City of Lake Shore and the City of Nisswa; combined the cities were awarded the legacy grant for the Gull Lake Trail. The City of Nisswa is the fiscal agent for the grant. To move forward with the grant the cities will need to complete final design and engineering for the project. This agreement establishes a joint services agreement between the two cities for this work. The City of Nisswa approved the joint services agreement at their January 20th meeting. A proposal for Widseth for professional services will be submitted for council approval at the February meeting.

John Terwilliger asked if the snowmobile crossing over County 77 by Bar Harbor would be considered in the trail plan. Teri said it is considered in the trail; there is a proposed boardwalk planned and sometimes they have removeable sections during the winter months to accommodate the snowmobile traffic.

MOTION BY DOUG MILLER TO ADOPT THE JOINT SERVICES AGREEMENT AS PRESENTED. WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Personnel – Krista Knudsen/Doug Miller – There was no personnel business.

City Attorney – Gammello - Pearson – Dan Hawley had nothing more to report.

City Engineer – Widseth – Dave Reese

Year-End Letter – Dave provided the City Council with a year-end letter recapping the projects and services that Widseth provided for the City for the year 2020.

OLD BUSINESS – There was no old business.

NEW BUSINESS – There was no new business.

ANNOUNCEMENTS/PUBLIC FORUM –

Board of Review – The Board of Appeal and Equalization for the City of Lake Shore is set for Monday, April 12, 2021 at 1:00 p.m. at Lake Shore City Hall.

MOTION BY DOUG MILLER TO ADJOURN THE REGULAR CITY COUNCIL MEETING OF JANUARY 25, 2021 AT 7:22 PM. HENRY COTE SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Transcribed by Patti McDonald
Lake Shore City Clerk