

MINUTES
Regular Meeting of Lake Shore City Council
Monday, October 25, 2021
7:00 PM Lake Shore City Hall

Mayor Krista Knudsen called the October 25, 2021 Regular City Council meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

Attendance: Mayor Krista Knudsen; Council Members: Doug Miller, Wayne Anderson and John Terwilliger. City Attorney Dan Hawley; City Engineer Dave Reese; City Administrator/Planning Zoning Administrator Teri Hastings, Police Chief Steve Sundstrom and City Clerk Patti McDonald were present. There were two people in the audience – Officer Mike Heldt and Nancy Vogt, Pineandlakes Echo Editor. Henry Cote was absent. A quorum was present and the City Council was competent to conduct business.

APPROVAL OF MINUTES

MOTION BY DOUG MILLER TO APPROVE THE SEPTEMBER 27, 2021 CITY COUNCIL FINANCIAL MANAGEMENT PLAN PRESENTATION MINUTES AS PRESENTED. WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

MOTION BY DOUG MILLER TO APPROVE THE SEPTEMBER 27, 2021 REGULAR CITY COUNCIL MEETING MINUTES AS PRESENTED. JOHN TERWILLIGER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

REPORTS

Police Report – Officer Steve Sundstrom

Incident Report – In September 2021 there were 174 incidents in the city. There were 112 traffic-related incidents and 62 were miscellaneous department activity.

Quote to Purchase 2022 Ford Explorer/2014 Squad Replacement – The 2014 Ford Explorer is up for replacement. It was purchased in 2013 and will have over 130,000 miles by the time it is taken out of service. The squad would be sold through sealed bidding and the proceeds from the sale would go back into the squad replacement - capital outlay account.

The purchase price for a 2022 Ford Explorer police interceptor is \$33,136.38. This price is through the State of Minnesota contract with Tenvoorde Ford in St. Cloud. This is the best price from any dealership. This squad would be ordered now and not received and on the road until mid-2022.

Steve has budgeted money in his capital accounts to cover the costs of squad replacement, outfitting and decals.

MOTION BY DOUG MILLER TO APPROVE THE PURCHASE OF THE 2022 FORD EXPLORER FROM TENVOORDE FORD AS PRESENTED. WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Mayor's Report – Krista Knudsen had nothing to report.

Clerk/Treasurer's Report – Patti McDonald

Financials – MOTION DOUG MILLER BY TO APPROVE THE SEPTEMBER FINANCIALS AS PRESENTED (CLAIM NUMBERS 39503 THROUGH 39573 – TOTAL \$118,878.69). JOHN TERWILLIGER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Pay Bills – MOTION BY DOUG MILLER TO PAY THE BILLS AS SUBMITTED (CLAIM NUMBERS 39574 THROUGH 39649 TOTAL – \$70,476.38). JOHN TERWILLIGER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Resolution - Delinquent Sewer Assessments to Cass County – As of October 1, 2021, there is one delinquent sewer account for a total of \$500.00 that can be certified to the tax rolls. The customers have until November 30th to bring their account up to date before they are sent to the county.

MOTION BY DOUG MILLER TO ADOPT RESOLUTION NUMBER 2021-10-01 TO CERTIFY ONE DELINQUENT SEWER ACCOUNT TO THE CASS COUNTY AUDITOR IN THE AMOUNT OF \$500.00. JOHN TERWILLIGER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Resolution 2021-10-02 – Designating Polling Place in Lake Shore – The designated polling place for Lake Shore is 8583 Interlachen Road.

MOTION BY JOHN TERWILLIGER TO ADOPT RESOLUTION NUMBER 2021-10-02 DESIGNATING THE 2022 POLLING PLACE IN LAKE SHORE. DOUG MILLER SECONDED THE MOTION. ROLL CALL VOTE PASSED UNANIMOUSLY.

FYI Letter from Cass County – Election Redistricting – Patti included an update from the Cass County Staff Redistricting Advisory Committee. Future updates to follow.

City Administrator/Planning & Zoning Administrator – Teri Hastings

Authorize Changing the December Council Meeting Date – Last month the city set the Truth in Taxation hearing on December 20, 2021 at 7:00 p.m.. Teri recommended the city council approve changing the date of the regular December City Council meeting to the same date. In addition, in years past we have met ½ our prior to the meeting for our holiday social.

MOTION BY DOUG MILLER TO CHANGE THE REGULAR DECEMBER CITY COUNCIL MEETING TO DECEMBER 20, 2021 AT 7:00 P.M. AT LAKE SHORE CITY HALL AND MEET 1/2 HOUR PRIOR TO THE MEETING FOR A HOLIDAY SOCIAL. WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

2020 Census Population and Household Counts – Teri provided the 2020 Census Population and Household Counts from the US Census Bureau. The state demographer’s office is required by law to produce annual population and household estimates of Minnesota’s cities and townships. For years that end in zero, the State Demographic Center adopts the Federal Census Counts as the official population estimates. The 2020 population count is 1050; Lake Shore’s estimated population in 2019 was 1072 and the 2018 population estimate was 1067. We are still the largest city in Cass County.

As of April 1, 2020 the U. S. Census Bureau reported a household population of 1,050; there are a total of 1,044 housing units with 467 being occupied housing units (households) and 577 vacant housing unites.

September Minutes and Permit Summary – Teri included the September minutes and permit summary for review.

Wastewater/Road Committee – Wayne Anderson said the committee didn’t meet in October.

Resolution 2021-10-03 A Resolution Adopting Assessment – Robinhood Way – The resolution is for adopting the assesement for the Robinhood Way road improvement as presented at the Public Hearing.

MOTION BY WAYNE ANDERSON TO ADOPT RESOLUTION 2021-10-03 ADOPTING THE ASSESSMENT FOR ROBINHOOD WAY AS PRESENTED. DOUG MILLER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Wastewater Monthly Report – PRASD – The operations report for October was included for review.

Park and Recreation Committee – Henry Cote was absent; Steve reported there was no meeting in October.

Environmental Committee – Doug Miller reported there was no meeting in October.

Trail 77 – Teri said there are no updates.

Personnel – Krista Knudsen/Doug Miller – There was no personnel business for October.

City Attorney – Gammello - Pearson – Dan Hawley had nothing to report.

City Engineer – Widseth – Dave Reese had nothing to report.

OLD BUSINESS – There was no old business.

NEW BUSINESS –

Resolution 2021-10-04 Increasing the Sewer Rate – At the September 27th Financial Management Plan and Sewer Study workshop; Ehlers Public Finance Advisors has recommended the city increase the sewer user fee annually by 5-7 percent until the year 2026. A public hearing is not required to increase the user fee; however, the council needs to adopt the resolution increasing the sewer user charge per quarter to \$133.75 per ERC (equivalent residential connection) beginning January 1, 2022. Residents on the city sewer system were notified on their October billing about the potential increase for 2022.

MOTION BY DOUG MILLER TO ADOPT RESOLUTION 2021-10-04 INCREASING THE SEWER RATE AS PRESENTED. WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Resolution 2020-10-05 Authorizing an Interfund Loan – At the September 27th Financial Management Plan and Sewer Study workshop; Ehlers Public Finance Advisors has recommended the city do an interfund loan from the general fund to the sewer fund. Todd Hagen from Ehlers explained that one of the advantages of doing the interfund loan would be to keep the favorable bond rating while showing a positive balance.

MOTION BY DOUG MILLER TO ADOPT RESOLUTION 2021-10-05 AUTHORIZING AN INTERFUND LOAN AS PRESENTED. JOHN TERWILLIGER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

ANNOUNCEMENTS/PUBLIC FORUM – There were no announcement or public forum.

MOTION BY DOUG MILLER TO ADJOURN THE REGULAR CITY COUNCIL MEETING OF OCTOBER 25, 2021 AT 7:14 PM. WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Transcribed by Patti McDonald
Lake Shore City Clerk