

MINUTES
Regular Meeting of Lake Shore City Council
Monday, October 28, 2024
6:00 PM Lake Shore City Hall

Mayor Andrew Stewart called the October 28, 2024, Regular City Council meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

Attendance: Mayor Andy Stewart; Council Members: Henry Cote, John Terwilliger and Wayne Anderson. City Attorney Dan Hawley; City Engineer Dave Reese; City Administrator/Planning Zoning Administrator Teri Hastings; Police Chief Steve Sundstrom; and City Clerk Laura Fussy were present. The audience included Nancy Vogt, Pine and Lakes Echo Journalist and the President of the Gull Lake Drifters, Harlen Huls. A quorum was present, and the City Council was competent to conduct business.

APPROVAL OF MINUTES

MOTION BY JOHN TERWILLIGER TO APPROVE THE SEPTEMBER 23, 2024, REGULAR CITY COUNCIL MEETING MINUTES AS PRESENTED. WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

REPORTS

Police Report – Police Chief Steve Sundstrom

Incident Report – In September 2024 there were 76 incidents in the city. There were 27 traffic-related incidents and 49 were miscellaneous department activity.

September Fire Report – The Nisswa Fire Department included the September fire report.

Mayor’s Report – Andy Stewart stated he has been spending time answering bridge and election questions for residents this past month.

Clerk/Treasurer’s Report – Laura Fussy

Financials – MOTION BY WAYNE ANDERSON TO APPROVE THE SEPTEMBER FINANCIALS AS PRESENTED (CLAIM NUMBERS 42210 THRU 42278 AND NON-CHECK CLAIMS ON THE ATTACHED REPORT – TOTAL \$123,498.82). HENRY COTE SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Pay Bills – MOTION BY JOHN TERWILLIGER TO PAY THE BILLS AS SUBMITTED (CLAIM NUMBERS 42259 THRU 42334; AND CLAIMS 1411 THRU 1422 – TOTAL – \$159,787.50). WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Set Canvass Date for General Election – The City Council will have to set a date and time to canvass the election results (a quorum is needed). The last day to canvass results of the general election is November 15, 2024. We will not have the results from Cass County until the afternoon of November 12th; the best days to meet would be Tuesday, November 12th through Friday, November 15th. The consensus of the Council was to set the canvas meeting for Thursday, November 14th at 3:30pm.

HENRY COTE MOTION TO SET THE CANVASS DATE TO REVIEW ELECTION RESULTS FOR NOVEMBER 14TH AT 3:30PM. WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Resolution 2024-10-02 - Delinquent Sewer Assessments to Cass County – As of October 1, 2024, there are two delinquent sewer accounts for a total of \$1,225.03 that can be certified to the tax rolls. The customers have until November 30th to bring their account up to date before they are sent to the county.

MOTION BY JOHN TERWILLIGER TO ADOPT RESOLUTION NUMBER 2024-10-01 TO CERTIFY TWO DELINQUENT SEWER ACCOUNTS TO THE CASS COUNTY AUDITOR IN THE AMOUNT OF \$1,225.03. WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

City Administrator/Planning & Zoning Administrator – Teri Hastings stated that Planning and Zoning Commission did not meet in October.

September Permit Summary – Teri included the September permit summary for review.

Wastewater/Road Committee – Wayne Anderson said the committee did not meet last week.

Change Order #2– Anderson Brothers – 2024 Wastewater/Street Improvements – Dave presented the change order request from Anderson Brothers which involves the exploratory excavation on Esther Lane, the work at 8755 Lincoln Green Road and the extension of the completion date.

MOTION BY WAYNE ANDERSON TO APPROVE THE CHANGE ORDER FROM ANDERSON BROTHERS CONSTRUCTION FOR THE 2024 STREET AND WASTEWATER IMPROVEMENT AS PRESENTED. JOHN TERWILLIGER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Final Payment – Anderson Brothers – 2024 Wastewater/Street Improvements – Dave presented final payment request from Anderson Brothers for the completion of the punch list and release the balance of the 2024 Road Wastewater Improvement. They are requesting final payment of \$19,536.14. Retainage of \$19,425.67.

MOTION BY JOHN TERWILLIGER TO APPROVE FINAL PAYMENT FROM ANDERSON BROTHERS CONSTRUCTION IN THE AMOUNT OF \$19,536.14 FOR COMPLETION OF THE 2024 STREET AND WASTEWATER IMPROVEMENT AS PRESENTED. WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Survey Proposal – Pebble Beach Road

Dave Reese went over a Survey Proposal for a portion of Pebble Beach Road to try to come up with a collaborative drainage solution and stormwater plan.

Andy asked if there should be a more comprehensive plan done for the entire road instead of just one section.

Dave stated it could be done but not all parts of the road have the same issues and with that length of road he doesn't know if there would be one overall solution.

Teri brought up the idea of bringing in Cass County to contribute any ideas they would have regarding the drainage issues.

Andy brought up bringing this to the road/wastewater committee to discuss more in-depth.

MOTION BY JOHN TERWILLIGER TO TABLE THE SURVEY PROPOSAL FOR PEBBLE BEACH ROAD AS PRESENTED. WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Wastewater Monthly Report – The monthly wastewater report was included for your review.

Park and Recreation Committee – Henry Cote reported the committee didn't meet in October.

Trail 77 –

Request from the Gull Lake Drifters – Teri's staff report indicated the following: The city has received a request from the Gull Lake Drifters to groom the Gull Lake Trail (GLT), from County 77 at the Anderson Pit (where the paved trail starts/end) to the intersection of Lost Lake Road/County 77 and the southern detached portion of the trail near Sherwood North to the southern city limits. While the GLT includes snowmobiles as an allowable use in the winter, previous discussions (phase 1 of the GLT) with club representatives indicated the club did not intend to groom the trail.

There was discussion between the council and Harlen Huls on where the trail would be groomed around the busy Zorbaz area.

The hope is to use both sides of the hill to keep traffic moving smoothly.

The Council had no other issues with the request.

MOTION BY HENRY COTE TO APPROVE THE REQUEST FROM THE GULL LAKE DRIFTERS AS PRESENTED. WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Joint Powers Agreement – Gull Lake Trail

Teri went over the draft agreement between Cass County and the City of Lake Shore regarding the Gull Lake Trail. Portions of the Gull Lake Trail are located within the County Right of Way and the agreement outlines responsibilities for each entity in relation to the trail corridor.

MOTION BY JOHN TERWILLIGER TO APPROVE THE JOINT POWERS AGREEMENT FOR THE GULL LAKE TRAIL AS PRESENTED. WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Final Cost Distribution – Gull Lake Trail

Teri went over the information relating to the final cost distribution for the Gull Lake Trail. The City of Nisswa was the fiscal agent for the project. Included for your review is the grant award letter and original budget from 2020, the cost distribution spreadsheet for the project, worksheet of cost splits and matching dollars along with the final closeout letter for the project.

MOTION BY HENRY COTE TO APPROVE THE FINAL COST DISTRIBUTION FOR THE GULL LAKE TRAIL AS PRESENTED FOR \$403,616.02. JOHN TERWILLIGER SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Personnel – Andy Stewart/Wayne Anderson – There was no personnel business.

City Attorney – Gammello - Pearson – Dan Hawley had nothing to report.

City Engineer – Widseth – Dave Reese had nothing further to report.

OLD BUSINESS – There was no old business.

NEW BUSINESS –

Resolution 2024-10-01 Increasing the Sewer Rate – The Lake Shore council has determined that, pursuant to Chapter 8 of the City Code, an increase on the quarterly sewer rate charged by the city is necessary. The rate per Equivalent Residential Connection (ERC) approved by the City council is \$161.00 and will be effective with the first quarter of the year 2025. Residents on the city sewer system were notified on their October billing about the increase for 2025.

MOTION BY WAYNE ANDERSON TO ADOPT RESOLUTION 2024-10-01 INCREASING THE SEWER RATE AS PRESENTED. HENRY COTE SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

ANNOUNCEMENTS/PUBLIC FORUM – There were no announcements or public forum.

MOTION BY HENRY COTE TO ADJOURN THE OCTOBER 28, 2024, REGULAR CITY COUNCIL MEETING AT 6:35. PM. WAYNE ANDERSON SECONDED THE MOTION. MOTION PASSED UNANIMOUSLY.

Transcribed by Laura Fussy
Lake Shore City Clerk