

**Roads/Wastewater Committee**  
**City of Lake Shore**  
**Minutes**  
**November 21,2023**  
**6:00 PM**

**Committee Members in attendance:** Chair, Jim Halverson, Bill Schultz, Jim Woll, Justin Stahnke, Terry Hansen, Council Liaison Wayne Anderson; Widseth Engineering Representative Emma Clarke. A quorum was present, and the committee was competent to conduct business.

Chair Jim Halverson called the meeting to order at 6:00 PM.

**Approval of the October 17, 2023 Regular Meeting Minutes:** Motion by Terry Hansen and seconded by Jim Halverson to approve the minutes for the October 17, 2023 Road and Wastewater Committee as presented. Motion passed.

**Update on the Fritz Loven Bridge Design:** Emma Clarke provided the committee with a Widseth prepared Preliminary General Plan and Elevation for the bridge. Emma shared that the preliminary plans detailed a 20-foot-wide bridge with a 9-inch concrete deck. The railings for the proposed bridge would be constructed of wood timbers. Emma also shared that Widseth is continuing to develop the variance application required for the bridge along with a cost estimate for the bridge as proposed with the preliminary plans. Finally, Emma indicated that the current schedule provides for an application for state funding to be submitted to DOT by the end of the year.

**Close out 2023 Street Improvements:** Emma Clarke provided the committee with a final partial payment estimate for the 2023 improvements. The summary indicated that the contractor amount earned to date is \$485,853.57 and that previous payments equaled \$461,339.82 leaving an amount due of \$24,512.75. Given the fact that all work has been completed, Emma recommended that the city pay the amount due. Jim Woll moved that the committee recommend that the council approve payment of \$24,512.75 to Knife River. Motion was seconded by Justin Stahnke. Committee consensus was to approve the motion.

**Survey Underway 2024 Street/Wastewater Improvements:** Emma Clarke reminded the committee that, at the October meeting, Dave Reese requested that the committee recommend to the council a proposal by Widseth to conduct the surveys required by the proposed 2024 street improvement projects this fall before survey efforts are affected by snow accumulations. The council approved the proposal and Emma shared that the required 2024 project surveys have been completed.

**Update Trail Project:** Jim Woll shared the project highlights that were shared with the Planning and Zoning Commission by Teri Hastings. Those highlights include:

- The boardwalk and bridge widening portions of the project have been completed.
- The approaches to these structures have not been paved and will not be paved until spring due to the approach of winter weather.
- The Nisswa grant request to complete the trail from the Lake Shore City Limits to Lower Roy Lake Road was approved. Completion of this portion of the trail is contingent upon Nisswa securing additional properties required for the trail.
- The Lake Shore grant request to complete the trail to the Lake Shore City limits was not approved. The reason given was the projected high project cost. The grant reviewing authority suggested that Lake Shore evaluate the use of aluminum for the construction of the required boardwalk versus the proposed wood timber construction materials.

**November Wastewater Report:** The report was reviewed. There were no committee questions or comments regarding it.

**Adjournment:** Motion to adjourn by Bill Schultz, seconded by Terry Hansen. Motion passed. Meeting adjourned at 6:15 PM

Transcribed by Jim Woll  
Lake Shore Road/ Wastewater Committee